

Comments:

- B. The evaluator should also include some consideration of the 31 specific questions as they may relate to a course (It is not necessary to respond to each of the 31 questions; only those appropriate to evaluatee's classroom situation):

Evaluator's Summary and Judgment:

1. Is there evidence that new techniques and methods are being developed when needed?
Yes ☐ No ☐ N/A ☐
2. Are instructional materials up to date? Yes ☐ No ☐ N/A ☐
3. Does the course appear to be well organized? Yes ☐ No ☐ N/A ☐
4. Is there agreement between the objectives of the course and what is being taught?
Yes ☐ No ☐ N/A ☐
5. Are teaching methods well planned and with some variety?
Yes ☐ No ☐ N/A ☐
6. Is the presentation of material specific and understandable?
Yes ☐ No ☐ N/A ☐
7. Are major points emphasized and thoroughly explained? Yes ☐ No ☐ N/A ☐
8. Are class periods spent on profitable activities designed to help students achieve the objectives of the course? Yes ☐ No ☐ N/A ☐
9. Does the instructor hold and stimulate interest in the course?
Yes ☐ No ☐ N/A ☐
10. Is the instructor self-reliant, confident, and poised? Yes ☐ No ☐ N/A ☐
11. Was the work covered too rapidly? Yes ☐ No ☐ N/A ☐
12. Does the instructor use supplemental materials? Yes ☐ No ☐ N/A ☐
- Does the instructor make use of examples and/or illustrations? Yes ☐ No ☐ N/A ☐
13. Is the instructor in control of class sessions? Yes ☐ No ☐ N/A ☐
14. Are students developing correct techniques and work habits? Yes ☐ No ☐ N/A ☐

15. Does the instructor answer questions? Yes ☐ No ☐ N/A ☐
16. Does the instructor demonstrate skill in motivating the students?
Yes ☐ No ☐ N/A ☐
17. Is the instructor impartial in dealing with students? Yes ☐ No ☐ N/A ☐
18. Is the instructor available and willing to meet with students outside of class (office hours observed)? Yes ☐ No ☐ N/A ☐
19. Is there evidence that the instructor is concerned with student progress?
Yes ☐ No ☐ N/A ☐
20. Has the instructor prepared any aids for helping students?
Yes ☐ No ☐ N/A ☐
21. Does the instructor make use of tests to aid learning?
Yes ☐ No ☐ N/A ☐
22. Is the instructor fair in grading? Yes ☐ No ☐ N/A ☐
23. Does the instructor have a professional attitude toward students?
Yes ☐ No ☐ N/A ☐
24. Does the instructor have any personal attributes that may be disturbing to students?
Yes ☐ No ☐ N/A ☐
25. Does the personal relationship of the instructor with students enhance learning?
Yes ☐ No ☐ N/A ☐
26. Does the instructor effectively utilize the Tutoring Centers?
Yes ☐ No ☐ N/A ☐

The evaluation should also include a determination of the adequacy of the evaluatee's performance in the following areas:

1. The instructor is generally punctual for class? Yes ☐ No ☐ N/A ☐
2. Written material is made available for students in a timely manner?
Yes ☐ No ☐ N/A ☐
3. Work done for students in class is legible and readable?
Yes ☐ No ☐ N/A ☐
4. Students can hear the instructor without difficulty? Yes ☐ No ☐ N/A ☐

Comments:

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Signed _____ Date _____
Evaluator

I have reviewed the classroom observation report:

Signed _____ Date _____
Evaluatee

I (evaluatee) offer the following comments:

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